

GOVERNORS/MEMBERS PRESENT: Sr Margaret Harlock MBE, [Acting Chair], Antonia Corrigan, Marian Curran [Principal], Harry Keaveney, Deborah Redwood [5]

ATTENDING: Peter J Harrison [Clerk to Governors], Alexandra Moruzzi [Vice Principal Student Experience Progression], Laura Howe-Haysom [Head of Student Services].

APOLOGIES: None

ABSENT Without Apology: None

CIRCULATION: All Governors, College website **QUORUM REQUIRED:** 3/6 (Voting Committee members)

Documents Circulated/Tabled* at Meeting:

- Document [A] – 'St Brendan's Sixth Form College – Social and Cultural Life at St Brendan's Sixth Form College' – circulated previously
- Document [B] – 'St Brendan's Sixth Form College – Student Recruitment/ Retention/Attendance Report January 2023' – circulated previously
- Document [C] – 'St Brendan's Sixth Form College – Covid-19 Risk Assessment April 2022' [version 8] – circulated previously
- Document [D] – 'St Brendan's Sixth Form College – University and Colleges Admission Service Report 2021/2022' – circulated previously
- Document [E] – 'St Brendan's Sixth Form College – Meeting Skills Need' – circulated previously
- Document [G] – 'St Brendan's Sixth Form College – Special Educational Needs Disability Report' – circulated previously
- Document [H] – 'St Brendan's Sixth Form College – Equality Diversity Inclusion Report' – circulated previously
- Document [I] – 'St Brendan's Sixth Form College – Student Governor Report' – circulated previously
- Document [J] – 'St Brendan's Sixth Form College – Bursary Fund Report 2022/2023' – circulated previously
- Document [K] – 'St Brendan's Sixth Form College – Safeguarding/SEND 2022/2023 Report [Update]' – circulated previously
- Document [L] – 'Bristol City Council – Governors' Development Service Training Programme' – circulated previously
- Document [M] – 'St Brendan's Sixth Form College – Risk Register Committee extract' – circulated previously

Circulation: All Governors, Clerk to Governors, Senior Leadership Team, & [College Website after signature].

Committee Briefing –

‘Social and Cultural Life in College’

By Alexandra Moruzzi [Vice Principal Student Experience Progression]

Introduction

Referring to the written report circulated the Vice Principal Student Experience Progression explained that the College has in the past had a Student enrichment programme and this is being further developed to meet the needs of present-day Students and the demands that the College serve the needs of the local community. The area of Sport is a particular focus given the new development of the College estate and sporting facilities. Paul Ryan is our Sports Enrichment Co-ordinator this year and has taken over the delivery of all sports enrichment apart from male football which is delivered by Total Pro Soccer [TPS]. Sport enrichment was taken back from TPS following feedback from Students about the lack of a co-ordinated programme.

The Sport Enrichment

- Female Football – most of the Students now engaged are in Year 12 and can be expected to follow through into Year 13. The team competed in most of their fixtures. There are plans to develop a more competitive league. The current Union of Football Associations [UEFA] coach is moving to a new post in September and a new coach is being sought
- Female Rugby – finding a coach is challenging and the male Rugby coach is providing cover for the present. The training was set up later in the academic year and timetabling is to be taken into account next year. There are not many options for female rugby players at Post-16 so we can want to build on this, and get more details. Our girls’ rugby team have been invited over to train with Cardiff Met in March and to have a tour of the facilities/campus and get more details
- Male Rugby – We are signed up to the Association of Colleges [AOC] Leagues which is bringing international players to fixtures and this is creating a large divide between teams and demotivating College teams such as ours. Paul Ryan has organised a tri-College rugby competition. Our female and male rugby teams will travel [with our netball team] to Plymouth to play matches against Strode and Plymouth Colleges. All teams will take part in a mixed sports event in the afternoon. Bristol Schools Rugby only has Secondary Schools involved in their local league cup. It has been proposed that a Colleges Cup is set up in Bristol for Post-16 providers. St Brendan’s is part of this discussion and would like to offer our new sporting facilities to host the final for example
- Netball – The team have taken part in most of our fixtures and are developing their confidence and most of those who said they didn’t want to play, now do so. A qualified coach is in place.
- Male Basketball – Official Referees are needed for fixtures and there is a shortage, so the College has been struggling to take part in fixtures as a result
- Female Basketball – Set up from November and currently being delivered by a Year-13 student. In the new academic year will be better timetabled. Paul Ryan has organised friendly games with local Colleges
- Bouldering – Bristol Schools Climbing Championships [a one-day event] in which, each competitor has to boulder, route climb [top rope] and speed climb. We have two teams [3 males, 2 females]

- Individual Competitive Sports – Boxing, Swimming, Athletics etc are available and involve academic support as well as communicating with their Coaches to support them at College. If any Students compete at a high level, we try to get their details early
- Gymnastics – Investment from Lettings at the end of last academic year meant the gym equipment was updated and replaced. The gym is being used well with around 34 students registered
- Empire Fighting Chance – We will be attending the open event at the boxing gym based in Easton. The gym runs a Schools programme and referral for young people who are disengaged from their education. The College hopes to develop opportunities for our Students
- Student Engagement/Fixtures – registers of Attendance are kept
- Budget – Paul Ryan was provided with some of the budget previously assigned to TPS. New kits have been purchased for all teams apart from the female football team. New kit won't be needed in next year apart from replacements. Gym registration income has generated approx. £340 from registration fees. We will be looking to purchase video recording equipment so that matches can be recorded to use in marketing literature and use as a curriculum tool
- Sports Award Evening – A Sports Award's evening for Students, Coaches and Teachers to celebrate their success and raise the profile of our sports enrichment offer this year. The proposed date is 29 March, and we are looking at possible venues
- Evaluation – This is ongoing each Term
- Next Steps – Include:
 - Student enrolment and recruiting to engage in Student Enrichment at the outset of the time in College
 - Marketing what the College has on offer
 - Developing Student support both academically and in terms of coaching and enrichment
 - Future projects to be developed
- 'Youth Talks' – Bristol Education Partnership has given young people a platform on which to speak about topics they are passionate about. After the initial public speaking session in the Spring some students will be selected to represent the College at a Bristol wide Youth Talks event in October 2023
- Enrichment Groups – Include:
 - ECO Group
 - Debating Society
 - Dungeons and Dragons
 - Languages Café
 - PRIDE Society
 - Philosophy
 - Authors of Colour
 - Amnesty International
 - Driving Theory
 - K-Pop
 - Feminist Society

- Equality Diversity Inclusion Committee
- Calendar events eg Christmas

The Governors asked questions and the following points were noted:

- Timetabling for Students is an issue which it is intended will be improved in the coming Academic Year. But it is necessary to have two Student lunch periods to accommodate the numbers and in practice this is the only opportunity for Student Enrichment to take place. The previous custom of leaving Wednesday afternoon as free time, only resulted in Students leaving for home.
- With the arrival of the new Chaplain, it was suggested that Christian and other religious and cultural events might be included in the Enrichment agenda

The Chair of the Committee thanked the Alexandra Moruzzi [Vice Principal Student Experience Progression] for her presentation and comprehensive report about this very encourage and positive development.

[The briefing ended at 16:22hrs]

ITEM	ISSUES RAISED IN DISCUSSION	AGREED ACTION
1. Welcome	<p>1.1 Welcome: The Clerk to Governors informed the Committee that Professor James Devenney had resigned on 28 January and the Committee now needs to elect a new Committee Chair. It was agreed that Sr Margaret Harlock MBE would Chair this meeting.</p> <p>The meeting opened then with a welcome a brief prayer giving thanks for Catholic education.</p> <p>1.2 Apologies: None [0]</p> <p>1.3 Absent Without Apology: None [0]</p> <p>1.4 Quorate: The meeting was declared quorate.</p> <p>NOTE: There were several technical issues which delayed the start of the meeting and provided additional interruptions throughout the MS Office Teams session., but the meeting was quorate throughout.</p> <p>Agenda Order: To facilitate those attending the meeting some items may be taken in a different order than that shown on the agenda. The original order of the Agenda in the Minutes has been maintained for ease of reference in the Minutes record</p>	
2. Declarations of Interest & Disability Access & Diversity	2.1 Declarations of Interest: Governors confirmed there had been no change.	Next Agenda & Any Governor
3. Minutes Previous Meeting	<p>3.1 Minutes of Previous Meeting [14 September 2022]: The Minutes were then agreed to be a true and accurate record and were passed for signature and publication on the web.</p> <p>Action – Clerk to Governors</p>	Clerk to Governors
4. Actions Review [Agenda not itemised]	4.1 Safeguarding/Child Protection Policy [Minutes Sep § 10.1.3]: The Principal confirmed that the Committee's commendation to Staff had been conveyed.	
5. Matters Arising	5.1 None Identified:	

6. Principal's Report

Document [B] – 'St Brendan's Sixth Form College – Student Recruitment/ Retention/Attendance Report January 2023' – circulated previously
Document [C] – 'St Brendan's Sixth Form College – Covid-19 Risk Assessment April 2022' [version 8] – circulated previously

6.1. Student Recruitment Retention 2022/2023 Report: The Principal reported the latest figures:

Student Recruitment – January 2023 [same periods]			
	2023/2024	2022/2023	2021/2022
Applied	2104	2179	1993
Offered	1060	822	1564
Accepted	825	636	498

The Recruitment for the coming Academic year is on a positive path, with individual applicants being interviewed prior to an offer being made, with a view to ensuring a better 'conversion rate' from offer to enrolment.

The Committee noted the report.

Action – Principal

6.2 Student Retention 2022/2023: The Principal reported that the current figure of 90.3% overall is positive. The 3Y1 group, including the Access Level 3 [AL3] Students continues to merit close attention as this group's Attendance and Retention require ongoing intervention and support.

Both locally and nationally, Student Attendance figures indicate there is a variety of reasons for poor Attendance and the College has a strategy for addressing this issue. The reasons for failing Attendance were discussed by the Committee and they include:

- Mental Health issues
- Transport to College
- Domestic issues
- Student feeling why bother to come into College for lessons when in the past lessons were remote on-line?

In response, individual Students are being colour coded, so the College is best able to address the Attendance using interventions from:

- Classroom Teachers
- Academic Mentors
- Curriculum Leaders
- Pastoral Team

Principal & Next
Agenda

<p>Principal's Report [Continued...]</p>	<p>Attendance in local Secondary Schools is also a significant issue and each establishment has its own way of addressing the issues. The College is seeking to have from these Schools the pupil attendance data so that any issues when the Student enrolls at College can be promptly addressed from the outset. The Committee noted the report. Action – Principal</p> <p>6.3 Student Attendance 2022/2023: As above. Discussion continued about the local transport, and the impact on College Attendance with the forthcoming reduction of public services. It was noted that some remoter areas in North Somerset and BANES are, instead of scheduled buses, to be served by minibuses from April 2023. The College has made representation to the local Member of Parliament and to Bristol City Council about this important issue for education. The Committee noted the report.</p> <p>6.4 Covid-19 Risk Assessment Open College Report [Update]: The Principal explained that the current procedures are those originally adopted in April 2022 and may remain unchanged. There are no issues at present. The Committee noted the report. Action – Principal – to review and update as necessary</p>	<p>Principal & Next Agenda</p> <p>Principal</p>
<p>7. College Business</p>	<p>Document [D] – ‘St Brendan’s Sixth Form College – University and Colleges Admission Service Report 2021/2022’– circulated previously Document [E] – ‘St Brendan’s Sixth Form College – Meeting Skills Need’– circulated previously Document [G] – ‘St Brendan’s Sixth Form College – Special Educational Needs Disability Report’– circulated previously Document [H] – ‘St Brendan’s Sixth Form College – Equality Diversity Inclusion Report’– circulated previously</p> <p>7.1 School Transition Programme [Update] [Minutes Sep § 8.2]: The Vice Principal [Student Experience Progression] presented her verbal report.</p> <ul style="list-style-type: none"> • School Liaison – Planning for Year 10 Discovery Days is well underway and in advance of where we were this time last year. Marketing and the Directors of Faculty are planning the following. • 2023 10-11 July, the College will be hosting Discovery Days for 8 of our main feeder schools: <ul style="list-style-type: none"> ○ Broadlands Academy, Keynsham ○ St Bernadette’s Catholic Secondary School ○ Oasis Brislington ○ Oasis John Williams ○ Fairfield School ○ Bridge Learning Campus 	

<p>College Business [Continued...]</p>	<ul style="list-style-type: none"> ○ King's Oak ○ Bedminster Down <p>This is more in line with our events pre-Covid. We have listened to feedback from Staff regarding concerns about managing pupil behaviour from the Schools and we want it to be a meaningful experience. We have re-launched these days with our Staff to ensure there is an appreciation that this is a key time for influencing future applicants. These Discovery Days are in effect, only 3 months away from enrolment to the College for 2023/2024, so we want to make sure they make the most of the days. With five of the Schools, we will also be going into Year 10 Assemblies prior to them making their lesson choices for their Discovery Day so we can explain the importance of selecting subjects that they are interested in studying. We also intend to explain how the College application process works, the importance of making informed decisions about subjects and course change process</p> <ul style="list-style-type: none"> ● Timeline: <ul style="list-style-type: none"> ○ Curriculum planning taking place now to design a menu of subjects for both days ○ Information will be sent to schools after February half term ○ Assemblies to take place regarding subject choice after February half term ○ Schools to return Students subject choices before Easter ○ Easter holidays – marketing will prepare timetables for all Students ○ June – Teachers to prepare resources <p>In discussion, Governors acknowledged the amount of work and planning going into this scheme and emphasised just how important it is for the young people themselves and the College. The Committee noted the report.</p> <p>7.2 College Chaplain Appointment [Update]: The Principal reported that the successful selection and appointment had been made in December and all the required paperwork completed but The Home Office has yet to give consent and the delay means that the Chaplain may not now start until after the Term break. The Committee noted the report.</p> <p>7.3 Denominational Inspection [update] – standing item: The Principal explained that in the absence of the Chaplain some parts of the Action Plan had not yet been fully implemented. The Chaplain will be in the Café Max area to better meet, and be accessible to Students, and the neighbouring Student Enrichment service.</p> <p>Work is ongoing addressing the issues raised regarding the delivery of the Religion Philosophy Ethics [RPG] programme. A particular focus is being placed upon the need to encourage classroom discussion and debate to encourage Student engagement which the past may have been absent in many instances. Schemes of work are being revised, and Religious Studies Teaching is being addressed with appropriate support where required. The College Prayer and Liturgy Policy is in place.</p>	
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<p>College Business [Continued...]</p>	<p>Around the College signage is being improved and includes making use of Students artwork. In summary, the Principal said, the action plan is moving forward but not as far as we would like. The Committee noted the report.</p> <p>7.4 University and Colleges Admissions Service [UCAS] Applications Report: The Vice Principal [Student Experience Progression] referred to the written report circulated and the data therein:</p> <ul style="list-style-type: none"> • Destinations 2021/2022: <ul style="list-style-type: none"> ○ Applications submitted – 571 ○ Offers made – 537 ○ Acceptances – 467 [acceptance rate 82%] • Top Five Universities: <ul style="list-style-type: none"> ○ University West of England ○ Bath Spa University ○ Cardiff University ○ University of Wales ○ Birmingham City University • Subjects Popular Choices included: <ul style="list-style-type: none"> ○ Law ○ Social Science ○ Sport ○ Music <p>The graphics in the report indicate a breakdown of:</p> <ul style="list-style-type: none"> • Gender • Ethnicity • Qualification type [A-Level or Applied General] • Subject <p>For the current cycle of UCAS applications 2022/2023 with the application deadline of 25 January 2023:</p> <ul style="list-style-type: none"> • Applications – 470 • Outstanding – 31 • Early Applications – 36 [Medial, Veterinary etc] <p>Oxbridge Offers to date:</p> <ul style="list-style-type: none"> • Oxford – 3 • Cambridge – 2 	
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<p>College Business [Continued...]</p>	<p>The Governors discussed some of the issues affecting Student choice including accommodation and cost. The Committee was also advised that the UCAS application process may be about to change with the possible introduction of post-qualification application, coupled with a simplified personal statement and access to the entry criteria being used and other real time information. The College Careers Team will take all this on board as they advise Students.</p> <p>The Committee noted the report.</p> <p>7.5 Skills Position Statement Report: The Vice Principal [Student Experience Progression] explained that the College is required to meet the local regional and national needs as part of the funding agreement. In addition to the delivery of quality education, whether at A-Level for destinations to Higher Education, or Vocational Qualifications in occupational areas, which meet local or regional skill needs.</p> <p>The Office for Standards In Education [OFSTED] Framework designates the following four areas of need:</p> <ul style="list-style-type: none"> • Education • Community • Civic • Employer <p>The College is engaging with local Schools and Colleges, and Universities, the Bristol Education Partnership and others. In addition, with a wide range of local Civic organisations. In the local community including parishes and distribution of Christmas Hampers and other activities. Employers are also invited to attend the College to inform Students about the various career options available. Currently, the focus is on the first three areas of local need.</p> <p>The Committee noted the report.</p> <p>7.6 Special Education Needs Disability Report: The Vice Principal [Student Experience Progression] presented the update on the report:</p> <ul style="list-style-type: none"> • Students currently on Roll – <ul style="list-style-type: none"> ○ Education Health Care Plan [EHP] – 23 ○ Higher Needs Funded [HNF] – 44 ○ Child ren in Care [CinC]–18 ○ Young Carers [YC] –24 ○ Health Well Being Plans [HWBP]– 12 <p>Each individual Student is assigned a designated member of Staff for appropriate support as necessary, Student Attendance is managed taking account of the individual circumstances in each case.</p> <p>The Committee noted the report.</p>	
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<p>College Business [Continued...]</p>	<p>7.7 Student Enrichment Report: This formed the Committee Briefing see above.</p> <p>7.8 Equality Diversity Inclusion Report and Action Plan: The Principal referred to the written report already circulated. In summary:</p> <p>St Brendan's is a successful and inclusive Catholic Sixth Form College located in South Bristol. Students are predominantly drawn from Bristol and the surrounding areas of South Gloucestershire, Bath and North East Somerset. 28% of our Students live in areas of high deprivation. Over 1900 students follow primarily level 3 qualifications, this mainly consists of A-Level and Applied General Qualifications. The Governors, Staff and Students are committed to creating a positive environment where everybody is treated with dignity, respect and is enabled to excel, this is in line with our Mission and Vision as a College. The College is committed to equality for Staff and Students. The Equality Diversity Inclusion Committee meets on a regular basis to review progress and monitor any issues that may arise.</p> <p>The report also provides analysis data for the following matters:</p> <ul style="list-style-type: none"> • Ethnicity • Student Outcomes • Gender • Disability • Learning Disability • Free School Meals Cohort • Destination Data <p>The College action plan is set out along with Diversity Calendar 2022/2023.</p> <p>In discussion, Governors noted the positive equality and diversity agenda being applied in the College community and suggested that it being a Catholic College it might also be appropriate to offer a higher profile to Christian and other faiths, or none, in the context of the equality and diversity action plan.</p> <p>The Committee noted the report.</p> <p>Action – Principal – to review and update as necessary</p>	<p>Principal</p>
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<p>Student Matters [Continued...]</p>	<p>too, and that their views are taken seriously. The Committee thanks Harry Keaveney [Student President] for his valued contribution throughout the year. The Committee noted the report.</p> <p>8.2 Student Bursary Report [Update] [Minutes Sep § 9.3]: The Vice Principal [Student Experience Progression] referred to the written report, which was taken as read. There were no questions, but the Governors referred to the valued practice of the Discretionary Bursary to support Students in reduced circumstances. The Committee noted the position.</p> <p>8.3 Recruitment Student Governors 2023/2024: The Head of Student Services & Safeguarding explained that the elections of the new Student Executive would take place in April/May, rather than in March. Governors commented that the delay is regrettable and that it cannot be earlier so that the retiring members can concentrate on their examinations, and the new appointees can have the experience of a full year as Governors following appointment by the Board of Governors, which will now be delayed until the Board meeting on 6 July 2023. The Committee noted the position. Action – Head of Student Services</p>	<p>Head of Student Services & Next Agenda</p>
<p>9. Safeguarding and PREVENT Strategy</p>	<p>Document [K] – ‘St Brendan’s Sixth Form College – Safeguarding/SEND 2022/2023 Report [Update]’ – circulated previously Document [L] – ‘Bristol City Council – Governors’ Development Service Training Programme’ – circulated previously</p> <p>9.1 Safeguarding Report – [Standing Agenda Item]: The Head of Learning Development & Safeguarding presented the report, in summary:</p> <ul style="list-style-type: none"> • Concerns Report – the report shows the data for the number of the various categories of ‘concern’ and whether they are ‘filed’ or ‘open’. In line with the national and regional figures the College has seen increasing numbers of reports and expression of concerns. While some concerns may be reported under more than one category the current figures at the College are: <ul style="list-style-type: none"> ○ Domestic violence – 119 ○ Home issues – 107 ○ Mental health –175 ○ Self-harm –109 ○ Suicidal thoughts – 103 ○ Suicidal attempts – 48 ○ Eating disorder – 26 ○ Peer issue threats – 10 	<p>Head of Learning Development & Safeguarding & Next Agenda</p>

<p>Safeguarding and PREVENT Strategy [Continued...]</p>	<ul style="list-style-type: none"> • Training Update – Following the resignation of the previous Head of Safeguarding & Learning Development, the department and responsibilities have been reorganised. The Attendance Officer, Academic Mentor Team and a member of the Careers Team undertook Mental Health First Aid Training. This has been invaluable training, especially for the Mentor team, who are often the first point of contact for Students in crisis or experiencing mental health issues. This has given them the confidence that they are doing the right thing to support Students and has provided them with a framework to follow • Priorities – Safeguarding in College needs a branded identity for Students to recognise. We need a visible and clear presence around the College site, so all Students know: <ul style="list-style-type: none"> ○ How to report concerns about themselves or others ○ How to identify the signs of radicalisation and who to report it to ○ How to look after their mental health ○ How to recognise signs of child-on-child abuse and who to report it to ○ How to keep themselves safe online • Child and Adolescent Mental Health Services [CAMHS] is overwhelmed with cases and is increasingly unable to take new referrals. The Bristol City Council Social Services are similarly under pressure. This means the responsibility of supporting these vulnerable Students falls back on the College. But educational establishments are not equipped, resourced, or trained to provide the professional and expert diagnosis and support that is required. <p>Discussing this important issue, the Governors clarified:</p> <ul style="list-style-type: none"> • Commended Howe-Haysom, Laura [Head of Student Services & Safeguarding] the Designated Safeguarding Officer and Moruzzi, Alexandra [Vice Principal Student Experience Progression] Deputy Safeguarding Officer for taking on their new duties and addressing these troubling matters • The Committee agreed that Colleges and Schools were not to become medical units, which would be damaging both to education and all those involved • Mental health and well-being of Staff – the Governors were assured that pastoral teams are in place to address any issues affecting Staff and to provide the support for their welfare. Staff Mental Health Training is also available. This offers guidance for the initial triage of a case is identified. In the event of a concern being raised debriefs with the Staff concerned are on offer • Chaplain – when the new Chaplain is in post, that role will also be incorporated into the support for Students and Staff, and will be another addition to our Safeguarding Team. • College Nurse – a new post is to be advertised shortly <p>The Committee noted the report.</p> <p>Action – Head of Learning Development & Safeguarding</p>	<p>Head of Learning Development & Safeguarding & Next Agenda</p>
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Safeguarding and PREVENT Strategy [Continued...]	<p>9.2 Governor National College Training Safeguarding [Update]: The Clerk to Governors reported that Marie-Claire Harper [Nominated Governor Induction & Training] is managing the collation of the completion of the Governors' Keeping Children Safe in Education National Governor Training. When last reported, although reminders had been issued, there were still two Governors to complete the training. It was agreed that Nominated Governor Induction & Training should be asked to chase any cases still, outstanding.</p> <p>The Committee noted the report.</p> <p>Action – Clerk to Governors & Nominated Governor Induction & Training</p>	Clerk to Governors & Nominated Governor Induction & Training 7 Next Agenda
10. Policy Reviews	10.1 None Identified:	
11. Risk Review	<p>Document [M] – 'St Brendan's Sixth Form College – Risk Register Committee extract' – circulated previously</p> <p>11.1 Risk Register Committee Extract Review: The Principal explained that the College Risk Register is reviewed annually in June and January. The recent version was not available when the report was issued for this Committee with the agenda.</p> <p>Some changes are being made arising from the new obligation 'to make the location safe', which is being placed upon 'Public/Civic Buildings' – the College being one such. The College already has a policy and procedure in place designed to keep Staff, Students and Visitors safe. However, it is being reviewed in the light of the new guidance.</p> <p>The Committee then reviewed the Residual Risk AMBER item:</p> <ul style="list-style-type: none"> • § 2.7 – Student outcomes <p>There was further discussion:</p> <ul style="list-style-type: none"> • § 1.2 – Denomination Inspection outcomes. The Residual colour is currently GREEN, but it was agreed that the Action Plan should be brought to this Committee at the next meeting and the Risk Register should incorporate a modification of the text of the 'Further Action Required'. <p>The Committee noted the report.</p> <p>Action – Principal & Next Agenda</p>	<p>Next Agenda & Standing Item</p> <p>Principal & next Agenda</p>

12. Committee Business	<p>12.1 Committee Chair [Minutes Sep § 3.1]: With the resignation of the Committee Chair it was suggested that rather than wait for the next meeting the decision about the position should be taken now.</p> <p><u>Proposal</u></p> <p style="text-align: center;">‘That Governors’ Ethos Safeguarding Welfare Committee appoint Antonia Corrigan as the Chair of the Governors’ Ethos Safeguarding Committee for the period ending 31 March 2024.</p> <p>Proposer: Marian Curran Seconded: Sr Margaret Harlock MBE</p> <p style="text-align: right;">For: 4 Against: 0 Abstained: 1</p> <p>Antonia Corrigan agreed to accept the position and the proposal was adopted. It was noted that she has also agreed for the present to act as the Nominated Governor for Safeguarding/SEND in place of Professor James Devenney. Action – Committee Chair</p> <p>12.2 Review Committee’s Terms of Reference [Minutes Sep § 3.2]: The Vice Principal [Student Experience Progression] reported she had prepared some suggested amendments as requested, and the Clerk to Governors agreed to send these to the members of the Committee for consideration before the next meeting. The Committee noted the report. Action – Clerk to Governors & Next Agenda</p> <p>12.3 Nomination Linked Safeguarding/SEN Governor [Minutes Sep § 3.3]: as noted above, Antonia Corrigan agreed to act as the Nominated Governor for Safeguarding/SEND in place of Professor James Devenney.</p> <p>12.4 Committee Briefing Next Meeting: The Committee suggested that more detail about the College Attendance Strategy, procedures, and its impact would be useful. It was also agreed that the College Denominational Inspection Plan should be a standing item on the Committee agenda. Action – Committee Chair & Next Agenda</p> <p>12.5 Committee Recruitment: The Committee in a short discussion noted that the recruitment of Governors is the immediate focus affecting all the Governors’ Committees.</p>	<p>Committee Chair</p> <p>All Committee</p> <p>Committee Chair</p>
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Committee Business [Continued...]	<p>12.6 Identify Items to Report to the Board of Governors: Suggested topics:</p> <ul style="list-style-type: none"> • Safeguarding • Student Enrichment • Meeting National/Regional/Local Skills Need • Listening to Student and Communications <p>Action – Committee Chair & Next Agenda</p>	Committee Chair
13. Any Other Business [Not notified]	13.1 Appreciation: The Committee would like to put on record its appreciation of the work done by the Vice Principal [Student Experience Progression] and her contribution to the work of the Committee.	
14. Correspondence	14.1 None	
15. Next Meeting	15.1 Date of Next Meeting: Wednesday, 24 May 2023 at 16:00. [To be confirmed]	Clerk/ All Governors
Minutes drafted	<p>Minutes prepared: Friday, 10 February 2023</p> <p>Peter J Harrison [Clerk to Governors]</p>	
Minutes Agreed	<p>Minutes agreed as true and accurate record.</p> <p>– Date: Wednesday, 24 May 2023</p> <p></p> <p>Signed: _____ Committee Chair</p>	