



St Brendan's Catholic Sixth Form College

Governors' Virtual Attendance Policy

Agreed at SSREM	11/10/2023
Approved at Board of Governors	07/12/2023
Next review date	01/10/2026

www.stbrn.ac.uk

Broomhill Road, Brislington, Bristol, BS4 5RQ | 0117 977 7766 | info@stbrn.ac.uk

Principal Marian Curran

Registered Charity: Clifton Diocese 1170168



Governors' Virtual Attendance Policy

Attendance

Given the technological developments post Covid-19 epidemic, Governors, when necessary, may attend and participate fully in meetings of the Board of Governors and Governors' Committees using Microsoft Teams™ as set up by the College Information Technology department.

Meeting Principles

All 'virtual meetings' should observe the same principles as meetings in person. The Agenda and requisite notice, record of Attendees and Absences, Quorum, Minutes – all should apply and be recorded as usual by the Clerk to Governors. The Committee Chair may call an Extraordinary Meeting, if necessary, as set out in the Instrument and Articles of Government.

Voting Decisions

Virtual attendees have the same right to vote on any proposal as would be the case if physically present. Given the development of Information Technology provision virtual attendees should normally be visible.

In Exceptional Circumstances

To deal with pressing, urgent business the Chair of Governors shall have the authority to determine an action on behalf of the Board of Governors, reporting the decision and outcome at the next meeting, or by calling Extraordinary Meeting of the Board of Governors [Framework of Governance 2016].

The possibility of a virtual meeting should normally allow the Chair to consult with other Governors.

ENDs