

St Brendan's Sixth Form College Provider Access Policy

Introduction

This policy statement sets out the college's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education or training offer. This complies with the college's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All learners in the College will take part in a careers education programme that will help them understand their career options and encourage them to reach their full potential in the progression to FE, Higher Education or employment. The programme will enable students to:

- Develop the skills they need to plan and manage their own personal development
- Experience the world of work through a work placement, insight event or employer talk
- Be given direct access to employers, training providers and Higher Education institutions
- Identify their transferable skills required for the world of work and HE
- Receive high quality face-to-face information, advice and guidance
- Receive high quality resources that will help their career decision-making & planning
- Be given personal support with their applications to HE or Employment
- To feedback their views on the quality of the careers programme
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Management of Provider Access Requests Procedure

A provider wishing to request access should contact *Julie Ilogu, Careers and Employability Manager*.

Telephone: 0117 9666677 Email: Julie.ilogu@stbrn.ac.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Access to level 3	Fresher's Fair Whole College Careers Fair Lunch Time Talks Employability Talks Sector Specific Talks Progress Review Day Work experience	Lunch Time Talks Employability Talks Sector Specific Talks	Future Progression Day Lunch Time Talks Employability Talks Sector Specific Talks Work experience
3Y1	Fresher's Fair Whole College Careers Fair Lunch Time Talks Employability Talks Sector Specific Talks Guidance Interviews Work experience	Lunch Time Talks Employability Talks Sector Specific Talks Theme Days Work experience	Future Progression Day HE and Apprenticeship Evening Progress Review Day Lunch Time Talks Employability Talks Sector Specific Talks Work Experience
3Y2	Whole College Careers Fair Lunch Time Talks Employability Talks Sector Specific Talks Personal Statement Support University Mock Interviews Work experience	Lunch Time Talks Employability Talks Sector Specific Talks mock interviews Theme Days Progress Review Day Work experience	Lunch Time Talks Employability Talks Sector Specific Talks Work experience

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Grounds for granting and refusing requests for access

Access will be granted based on the availability of facilities, timetabling and other college events.

All access requests will be approved by The Head of Teaching Learning and Assessment and The Head of Safeguarding in accordance with the college safeguarding policy.

Premises and facilities

The college will make the multi - purpose hall, the theatre, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Zone, which is managed by the Career Team. The Careers Zone is available to all students during college hours.