

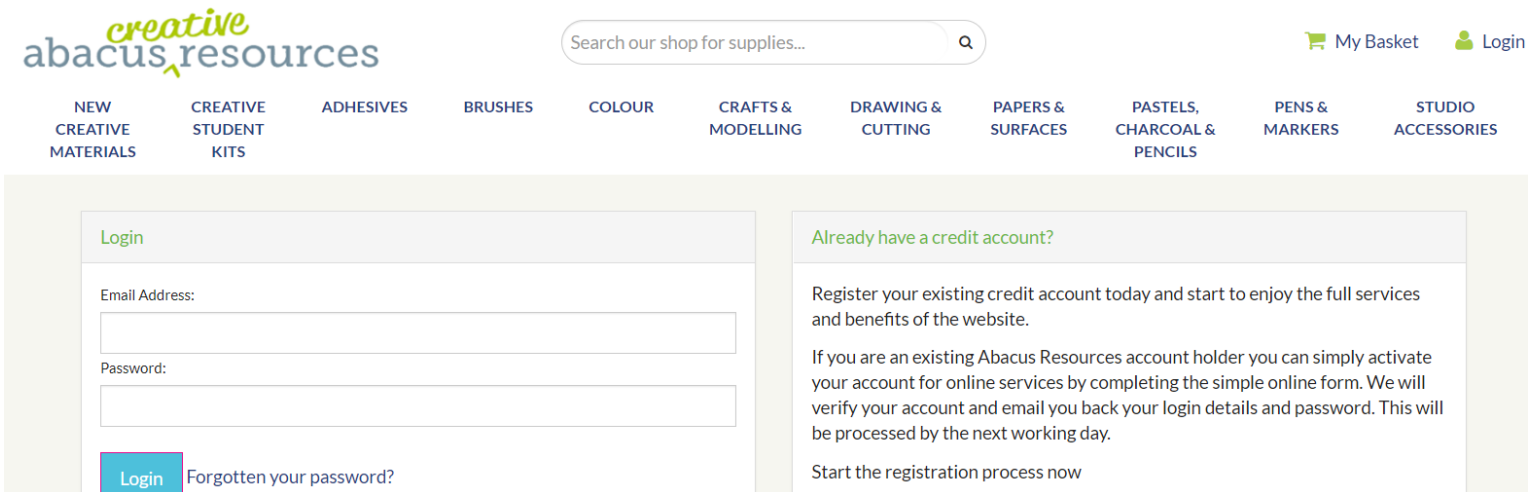
## St Brendan's Student Pack Ordering Process

### Step 1:

Go to [www.abacusresources.co.uk](http://www.abacusresources.co.uk) and log in with the following details

Email Address: [stbrn@abacusresources.co.uk](mailto:stbrn@abacusresources.co.uk)

Password: STB015 (STB in capitals, zero, one, five)



The screenshot shows the Abacus Resources website interface. At the top left is the 'creative resources' logo. A search bar is located at the top center with the placeholder text 'Search our shop for supplies...'. To the right of the search bar are links for 'My Basket' and 'Login'. Below the search bar is a horizontal navigation menu with categories: NEW CREATIVE MATERIALS, CREATIVE STUDENT KITS, ADHESIVES, BRUSHES, COLOUR, CRAFTS & MODELLING, DRAWING & CUTTING, PAPERS & SURFACES, PASTELS, CHARCOAL & PENCILS, PENS & MARKERS, and STUDIO ACCESSORIES. The main content area is divided into two sections. The left section is titled 'Login' and contains fields for 'Email Address:' and 'Password:', a 'Login' button, and a link for 'Forgotten your password?'. The right section is titled 'Already have a credit account?' and contains text explaining how to register an existing account and a link to 'Start the registration process now'.

### STEP 2:

Select the pack that you wish to purchase for your course and click add to basket. Go to My Basket at the top right hand corner of the web page, select checkout.

### STEP 3:

Tick 'Register a new address' to put your billing address details in (address to which payment card is registered). Tick 'Delivery address to be same as billing address'. Tick terms and conditions. **Ignore** any carriage charges.

Please call 01524 730 240 with any questions or email: [info@abacusresources.co.uk](mailto:info@abacusresources.co.uk).